WOMEN'S
RESOURCE
CENTER

# WRC 2025 Holiday Needs Program

# DONOR FORM

Donor: _____

Contact Person: _____

Address: _____

City: _____ State: _____Zip: _____

Phone: _____ Cell: _____

E-mail: _____

Please indicate how you would like to help us spread holiday cheer!

☐ **Sponsor individual or family**

- Maximum number of people _____
- Age preferences if any* _____

☐ **Donation of Cash, Check, or Gift Cards**

**Please note the Holiday Needs Program serves a wide variety of survivors including single survivors, families of all sizes, and parents with teen children. Attempts will be made to match requested preferences but cannot be guaranteed.*

**PLEASE RETURN THIS FORM BY 11/6/25 TO:**

Jen Mahaffy, Volunteer Coordinator
jmahaffy@wrcgt.com, (231) 941-1210
720 S. Elmwood Ave

Office Use Only Please

Family ID _____

Family ID _____

Family ID _____

Family ID _____

Family ID _____

Family ID _____

Family ID _____

Family ID _____

Family ID _____

Family ID _____

Gift Card $ _____

# _____

Gift Card $ _____

# _____

Gift Card $ _____

# _____

Gift Card $ _____

# _____

Gift Card $ _____

# _____

Gift Card $ _____

# _____

Gift Card $ _____

# _____

Gift Card $ _____

# _____

Donation

Cash $ _____

Check $ _____

# _____

Staff Initials: _____

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# Important Information about the WRC Holiday Needs Program

## Holiday Needs Family Sponsorship Guidelines:

1. Not everything needs to be fulfilled on the client wish list. Please first try to fill the needs of the family before filling the wants.
2. Please return all gifts **wrapped and labeled with Family Member ID**.
3. If buying clothing, please include a gift receipt since sizing can be difficult.
4. Please ensure that anyone dropping off gifts knows the name of the organization or donor listed on this form. This is how you will be listed in our system.

## Gift Drop-off Dates

**Monday December 8th, 9am-5pm and Tuesday December 8th, 9am-3pm**

*Clients will begin picking up gifts on Wednesday, so it's imperative that all gifts are dropped off by 3pm on Tuesday

## Drop-off Location

The Women's Resource Center
720 S Elmwood, Traverse City
South Chapel Entrance

*Please note: drop-offs will be *curbside*. Please call (231) 645-7707, and staff will meet you to retrieve items.

Please contact Jen Mahaffy (jmahaffy@wrcgt.com or (231) 941-1210) if you have any questions.

Thank You for Your Generosity & Kindness!