



WRC 2023 Holiday Needs Program DONOR FORM

Organization or Donor: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

PLEASE INDICATE HOW YOU WOULD LIKE TO HELP SPREAD HOLIDAY CHEER

_____ Adoption of Family or Individual

- Maximum number of people _____
- Age preferences (if any) _____
- Gift Cards for family

**Please note the holiday needs program serves as many single survivors as it does families. Attempts will be made to match requested preferences but cannot be guaranteed.*

_____ Non-Adoption Donation

- Cash/Check Donation Amount: \$ _____
- Gift Cards

PLEASE RETURN THIS FORM BY 11/6/23 TO:

Azia Gilbert, Volunteer Coordinator
agilbert@wrcgt.com
Phone: (231) 941-1210

Women's Resource Center
720 S. Elmwood Ave., Suite 2
Traverse City, MI 49684

Office Use Only Please

Family ID _____

Family ID _____

Family ID _____

Family ID _____

Family ID _____

Family ID _____

Family ID _____

Family ID _____

Family ID _____

Family ID _____

Family ID _____

Gift Card \$ _____

Gift Card \$ _____

Gift Card \$ _____

Gift Card \$ _____

Gift Card \$ _____

Gift Card \$ _____

Gift Card \$ _____

Donation

Cash \$ _____

Check \$ _____

Staff Initials: _____



Important Information about the WRC Holiday Needs Program

Holiday Needs Adopt-A-Family Guidelines:

1. Not EVERYTHING needs to be fulfilled on the client wish list. Please first try to fill the NEEDS of the family before filling the WANTS.
2. Please return all gifts **WRAPPED**. Each gift should be labeled with the family number as well as the first name of the recipient.
3. If buying clothing, please include a gift receipt since sizing can be difficult.
4. Please ensure that anyone dropping off gifts knows the name of the organization or donor listed on this form. This is how you will be listed in our system.

GIFT DROP OFF DATES:

Monday December 11th and Tuesday December 12th - 9AM-5PM

DROP-OFF LOCATION:

The Women's Resource Center/MAIN OFFICE
720 S Elmwood, Traverse City
South Chapel Entrance

*Please note: All pick-ups and drop-offs will be curbside. Please contact WRC upon your arrival, and staff will meet you to retrieve items.

Questions can be directed to:

Azia Gilbert
(231) 941-1210
agilbert@wrcgt.com

Thank You for Your Generosity & Kindness!